CONSTITUTION AND BYLAWS FOR THE FACULTY OF THE IU INDIANAPOLIS HONORS COLLEGE

Preamble

The IU Indianapolis Honors College is a premier urban educational destination. Its mission is to offer a dynamic academic experience to high-ability students seeking unique opportunities in an urban research environment. It links students to world-class faculty engaged in cutting edge and translational research, creating a community of scholars that will make a difference.

ARTICLE I. Name of Organization

The name of the organization shall be the Faculty Council (hereinafter called "the Council") of the IU Indianapolis Honors College.

ARTICLE II. Powers and Responsibilities

Section 1. Source of Powers

Subject to the limitations imposed by the laws of the State of Indiana, the Board of Trustees of Indiana University, the Faculty Constitution of Indiana University and the Faculty Constitution for Indiana University Indianapolis, these Bylaws confirm and establish faculty powers and responsibilities for the Faculty Council of the IU Indianapolis Honors College

Section 2. Faculty's Rights and Responsibilities

The Faculty shall provide direction to the Dean of the IU Indianapolis Honors College on policies, regulations and procedures designed to achieve the vision, mission, goal, and objectives of the IU Indianapolis Honors College. In addition, the Council will:

1. Provide an operational framework for the democratic discussion and review of academic policies, standards, and procedures for the IU Indianapolis Honors College;

2. Provide a mechanism and structure for determining certain policies, standards, and procedures, as well as for fulfilling responsibilities charged to the body;

3. Routinely review educational outcomes and identify strategies for continuous improvement;

4. Routinely review the IU Indianapolis Honors College budget and make recommendations to the Dean;

ARTICLE III. The Council Organizational Structure

Section 1. Membership

The Council shall be composed of one full time faculty member from each academic School (and the University Library), appointed by the Dean or other method chosen by that School for a three year, renewable term. Overall, at least half of the Council members shall be tenure-eligible. The Dean of the IU Indianapolis Honors College shall be a non-voting member. Additional ad hoc non-voting members may be added by the Council.

All Council members shall have the right to vote and the right to hold office.

Section 2. Officers

There shall be a President and a President-elect.

Section 3. Terms of Office

All officers will serve three-year terms that begin on July 1.

Section 4. Duties of Officers

The President or designee will preside at the meetings of the Council.

Meetings require a quorum of members present, identified as 9 of the 16 voting members.

The Honors College Administrative Staff will coordinate the scheduling of the Faculty Assembly meetings, develop and distribute the agenda, edit the minutes, facilitate and record votes, monitor timelines of Council duties, and ensure that details of all Council activities are distributed to all IU Indianapolis Schools.

ARTICLE IV. Committees

Section 1. Role of the Committees

Standing Committees will be established as the working structure for the Council, as needed. The Dean shall be an ex-officio member of all committees.

Standing committees shall include Academic Affairs, Student Affairs, and Budgetary.

They will keep records of their work and a representative of each committee will report actions of the standing committee as written reports at least one time per year to the Council.

At the end of the spring semester or the beginning of the fall semester, the Council will constitute the standing committees for that year.

The chairperson and members of each standing committee are responsible for

determining the rules by which the committee receives reports, votes, and otherwise conducts business. These rules should be established or reaffirmed at the first committee meeting of each academic year.

Ad Hoc Committees may be appointed as necessary by the President of the Council who shall specify their charges, membership, and chair. They shall report to the Council at least annually or on completion of their charges, whichever occurs first. Subcommittees may be established and may include ad hoc members as needed to fulfill committee responsibilities.

Meetings shall be conducted in accordance with Robert's Rule of Order, latest edition. A quorum is defined for this Council as 9 members.

ARTICLE V AMENDMENTS

Section 1 Amending Bylaws

Proposal for amending the Bylaws may originate with any member of the Council. They shall be distributed to all Council members and be placed on the written agenda for the next Council meeting.

A proposed amendment may be discussed prior to a meeting of the Faculty Council and shall be discussed at a meeting of the Council before a vote is taken.

Section 2 Bylaw Approval

Electronic voting is allowed.

A proposed amendment shall be effective when approved by a majority of Council Members.